

# Kimberley and Carleton Forehoe Parish Council

## MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 15<sup>TH</sup> SEPTEMBER 2017 AT 7PM

The following members were present:- Joy Smiley (Chairing), Jane Fraser, Diana Hambro and Val Evans. The Clerk was also present.

### Public Comments:

There were no public comments.

Action

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Colin House. It was noted that by the November meeting, six months absence would be applicable and Colin's absence was **approved**, proposed by Joy Smiley, seconded by Diana Hambro, all in favour.

#### 2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

#### 3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 19<sup>th</sup> May 2017 were **agreed** as a correct record and signed, proposed by Joy Smiley, seconded by Diana Hambro, all in favour.

#### 4. CORRESPONDENCE

The Council received the correspondence which was **noted**. It was **agreed** to support the letter from Dereham Town Council letter which sought to protect possible future service provision by the Mid-Norfolk Railway by preventing development in the wrong place.

Clerk

#### 5. FINANCE

5.1 The 2017/18 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Joy Smiley, seconded by Jane Fraser, all in favour:

a)	C Moore	Expenses	£19.18
b)	C Moore	Salary – July - September	£200.00
c)	HMRC	PAYE July - September	£50.00
d)	Norfolk County Council	Village Gateway	£1,250.00
<b>TOTAL</b>			<b>£1,519.18</b>

The Clerk was asked to chase up District Councillor Michael Edney regarding a contribution from his Ward Member Budget towards the village gateway scheme.

Clerk

#### 6. PLANNING

6.1 Applications for consideration

None.

#### 7. ONGOING MATTERS

a) Community Emergency Plan

It was noted that South Norfolk Council had received responses from the survey and was collating the final Plan.

- b) Village Gateway Scheme  
Covered earlier in the agenda.
- c) Community Governance Review  
The Clerk reported that the Review was not proposing to make changes to the governance arrangements for Kimberley and Carleton Forehoe.

**8. NEW MATTERS**

a) No Cold Calling Zones

It was suggested that more information could be requested regarding setting up a No Cold Calling Zone, and then opinion could be canvassed through the Group News.

**Clerk**

The Clerk was asked to put the Council's meeting and contact information into the Group News.

**Clerk**

The issue of parking around The Green was discussed, and it was felt that a letter should be sent to residents reminding them that it was an access road and should not be blocked – especially eg emergency vehicles. The Clerk was asked to request that South Norfolk Council send a letter, as the owners of The Green.

**Clerk**

The Clerk was asked to put 'CPRE Quiet Lanes' onto the next agenda.

**Clerk**

**9. DATE AND TIME OF NEXT MEETING**

Friday 24<sup>th</sup> November 2017 at Kimberley Church at 7pm.

The meeting closed at 7.30pm.

**Signed**

**Dated**