

# Kimberley and Carleton Forehoe Parish Council

## MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 26<sup>th</sup> SEPTEMBER 2014 AT 7PM

The following members were present:- Joy Smiley, Jane Fraser, and Diana Hambro. The Clerk and two members of the public were also present.

### Public Comments:

A member of the public asked that the Parish Council looked into speed awareness signage, it was noted that this would be discussed later in the agenda. The painting of the Kimberley phone box would be undertaken when the weather permitted.

It was noted that the issues with HGV movements through Kimberley remained a problem, with a member of the public noting that he would be taking private action to record the damage being caused by the sunken trench on the B1108. He noted that he had reported this to Highways, together with issues of axles grounding out and speeding issues. The Highways team had suggested that this situation needed to be reappraised. It was suggested that the resident should ensure that the County Councillor was kept updated with any complaints. The Clerk was asked to contact the Police to request early morning speed monitoring through Kimberley.

### Action

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mr Colin House and Mrs Val Evans. It was **agreed** to approve the absence of Mr House past the six month disqualification, proposed by Joy Smiley, seconded by Jane Fraser, all in favour. It was noted that County Councillor Margaret Dewsbury had also sent her apologies for the meeting.

#### 2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

#### 3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting 30<sup>th</sup> May 2014 were **agreed** as a correct record and signed, proposed by Joy Smiley, seconded by Diana Hambro, all in favour.

#### 4. CORRESPONDENCE

The Council received the correspondence which was **noted**.

#### 5. FINANCE

5.1 The 2014/15 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Joy Smiley, seconded by Jane Fraser, all in favour:

5.2.1	HMRC	Clerk's PAYE	£50.00
5.2.2	Mike Amiss Signs	War Memorial Restoration	£201.60
<b>TOTAL</b>			<b>£251.60</b>

5.3 The 2013/ External Audit Report was received and **noted**. No issues had been raised.

## 6. PLANNING

6.1 There were no planning applications for consideration.

6.2 The following planning decision was noted:

2014/0864 4 Low Road, Carleton Forehoe: Extension of annex to add garage and sunroom to main house. **Approved.**

## 7. ONGOING MATTERS

### a) Water Grups

Diana Hambro reported that this work had now been completed.

### b) Kimberley War Memorial

The Clerk reported that this work had now been completed.

## 8. NEW MATTERS

### a) Milestones

The Clerk reported that a request had been made by Nigel Ford of the Milestone Society for a £40 donation towards repainting the Carleton Forehoe milestone, as the funds for the Kimberley milestone had been raised by residents. It was **agreed** to respond that the Parish Council was happy with the condition of the milestone and would not be donating funds at this time, proposed by Joy Smiley, seconded by Jane Fraser, all in favour.

Clerk

### b) Vodafone Open Sure Signal

The Clerk outlined an opportunity being offered for a limited number of areas to benefit from improved mobile phone coverage in a partnership arrangement. It was **agreed** that this would not be pursued as one of the basic criteria of 4mbps broadband was not available.

### c) Vehicle Activated Signs

The Clerk reported that a new round of Parish Partnership funding was available from Norfolk County Council, with a pot of £200,000 on a 50/50 basis. It was **agreed** to make an application to the Fund for speed awareness signage in Kimberley.

Clerk

### d) Prize for litter picking

It was noted that the Council would be receiving a cash prize for the litter picking carried out in May. It was **agreed** that this would be earmarked towards the council's share of any parish partnership application.

Clerk

### e) Public Filming of Meetings Draft Policy

The Clerk noted that new legislation now allowed any member of the public to film or record meetings of the Parish Council, and recommended that a policy should be in place to ensure that this activity was regulated. The Clerk presented the policy as circulated by South Norfolk Council, and it was **agreed** to adopt this policy, proposed by Jane Fraser, seconded by Joy Smiley, all in favour.

### f) Future Meeting Frequency

The Clerk noted that there had been a significant reduction in the amount of business that the Council was dealing with, and suggested that during 2015 a new frequency of 4 meetings per year (the statutory legal minimum) could be trialled. If

an additional meeting was required this could be scheduled. It was **agreed** that dates would be set in 2015 for late February, late May, early September and late November to ensure that key items of business were dealt with at the appropriate time.

**9. DATE AND TIME OF NEXT MEETING**

Friday 28<sup>th</sup> November 2014 7pm at Kimberley Church.

The meeting closed at 7.55pm.

**Signed**

**Dated**