

# Kimberley and Carleton Forehoe Parish Council

## MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 27 SEPTEMBER 2013 AT 7PM

The following members were present:- Joy Smiley, Val Evans, Diana Hambro. The Clerk and County Councillor Dewsbury were also present.

### Public Comments:

County Councillor Dewsbury reported that Norfolk County Council needed to save £189M over the next three years, and that a consultation regarding these cuts had been launched. Councillors were encouraged to visit the website and to submit their comments. It was suggested that the consultation could be highlighted in the Group News. Changes were underway on the types of material that could be collected in kerbside recycling, which could affect the waste collected for the King's Lynn incinerator.

### Action

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Colin House and Jane Fraser.

#### 2. DECLARATION OF INTERESTS AND DISPENSATIONS

Val Evans declared an interest in the Carleton Forehoe Fen, as a Trustee. Joy Smiley declared an interest in Kimberley Green, as a resident. Diana Hambro declared an interest in the Kimberley phone box.

#### 3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held 26<sup>th</sup> July 2013 were agreed as a correct record and signed.

#### 4. CORRESPONDENCE

The Council received and noted the correspondence.

#### 5. FINANCE

5.1 The 2013/14 financial transactions to date were noted. The Clerk verbally presented a summary of payments to be made in the remainder of the financial year, noting that full payment of the bill for Kimberley Sign would result in the Parish Council being unable to meet payments in the new financial year, including the Clerk's salary.

5.2 The cheque payments were approved as presented:

5.2.1	Harrison's	Village Sign	£1,200.00
5.2.2	HMRC	PAYE	£50.00
5.2.3	Norse	Annual Report	£6.00
<b>TOTAL</b>			<b>£1,256.00</b>

#### 6. PLANNING

6.1 To consider planning applications:

	<b>None</b>
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6.2 To receive planning decisions:

2013/1459	<b>Notice of tree works, The Green, Kimberley:</b> Two beech trees – crown lift to enable visibility of restored village sign. No objections by Tree Warden.
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7. **WATER GRUPS**  
The water grups would be dug once harvest was completed. **DH**
8. **TRAFFIC CALMING MEASURES IN KIMBERLEY**  
It was noted that the South Norfolk Council SAM machine was only available for 30mph zones. The Clerk was asked to follow up the request with Highways, potentially requesting the flashing sign that informed drivers of their speed. **Clerk**
9. **CARLETON FOREHOE FEN**  
The Clerk presented the final draft of the Lease Agreement which the Parish Council would undertake from the Trustees; and the Management Agreement which the Parish Council would appoint the Trustees to undertake. **It was agreed that the Parish Council would lease the land from the Trustees for the sum of £5 per annum for 5 years, and that the Trustees would be appointed to carry out maintenance at the site.** It was noted that the Trustees were pursuing a possessive title for the land with the Land Registry. It was agreed that the final documents would be signed at the November meeting. **Clerk**
10. **KIMBERLEY PHONE BOX**  
The Clerk reported that the phone box was available to be adopted, and noted that the Parish Council would become responsible for maintenance should they choose to adopt it. **It was agreed to adopt the phone box for the sum of £1, and that the Parish Council would take up the kind offer of Mr Hambro to lock and paint the box, as a piece of street furniture in the conservation area.** **Clerk**
11. **VILLAGE SIGN**  
Joy Smiley briefed the Council on the bill received for the refurbishment of the village sign, noting that the net amount was £633.15 over the quoted amount. The Clerk confirmed that no communication was received to say that the works were running over the quoted amount, and that the Parish Council would not have commissioned the work on the basis of an estimate. The use of public money was discussed, and it was felt that the Parish Council had carefully considered three quotations, choosing to go with the most expensive on the basis of it being a local business. It was noted that the Parish Council did not have the funds to make the full payment. **It was agreed that the sum of £1,200 including VAT would be paid to the contractor, and that a letter would be sent confirming that only the sum of the quotation would be paid as the Parish Council did not have funds to make further payment.** **Clerk**
12. **KIMBERLEY WAR MEMORIAL**  
The Clerk reported that both war memorials had been logged with the War Memorials Trust. The Carleton Forehoe memorial was in good condition, however the Kimberley memorial required re-gilding of the lettering. **It was agreed that the Clerk would explore funding options, and potential ways of getting the memorial refurbished, including approaching local colleges.** **Clerk**
13. **DATE AND TIME OF NEXT MEETING**  
Friday 29 November 2013 7pm at Kimberley Church.  
  
The meeting closed at 7.55pm.

Signed

Dated