

# Kimberley and Carleton Forehoe Parish Council

## MINUTES OF A PARISH COUNCIL MEETING HELD AT ST MARY'S CHURCH, CARLETON FOREHOE ON FRIDAY 30 NOVEMBER 2012 AT 7PM

The following members were present:- Colin House (Chairman), Joy Smiley, Val Evans and Diana Hambro. The Clerk and District Councillor Michael Edney were also in attendance.

*Cllr Joy Smiley chaired the meeting until the Chairman's arrival.*

### Public Comments:

District Councillor Edney reported that recycling materials that could be placed in the green bin was being extended however this would not include glass. Street cleaning was being increased with new machinery being purchased. Public toilets were receiving a refurbishment. A big capital expenditure programme was being planned to improve the district. Cllr Edney agreed to look into another litter pick in the spring. It was noted that the Tiffey Valley Neighbourhood Board would have a budget of £220,000 for 2013/14 which could be spent on social action projects and service enhancements. The Kickstart moped hire scheme was highlighted and it was agreed that this would be advertised in the Group News.

### Action

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Jane Fraser.

#### 2. DECLARATION OF INTERESTS

Joy Smiley declared an interest as a resident of Kimberley affected by flooding on The Green track.

Val Evans declared an interest as a Trustee of the Carleton Forehoe Fen..

#### 3. DISPENSATIONS

The Clerk reported that five applications for dispensations allowing councillors who were domestic rate payers in the parish to speak and vote on budget and precept setting matters. It was agreed that this dispensation would be granted to all applicants until the next ordinary election.

#### 4. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held 28<sup>th</sup> September 2012 were agreed as a correct record and signed.

#### 5. CORRESPONDENCE

The Council received and noted the correspondence.

*Cllr Colin House arrived and took over the chairmanship of the meeting.*

#### 6. FINANCE

6.1 The 2012/13 financial transactions to date were noted.

6.2 The cheque payments were approved as presented:

6.2.1	Kimberley Churchyard	Maintenance	£150.00
6.2.2	HMRC	PAYE	£50.00
		<b>TOTAL</b>	<b>£200.00</b>

#### 7. PLANNING

7.1 To consider planning application:

3PL/2012/1 021/F	<b>Land to the east of Hardingham</b> Proposed development of solar photovoltaic panels (60,480 panels) & associated works inc inverter housing, tracks etc.
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The Parish Council considered the application and noted that they did not support the use of prime farmland for solar panels, feeling that industrial buildings or churches would be a more suitable location. The scheme would have an adverse visual impact on residents of Kimberley and there were concerns regarding road safety and driver distraction from the B1108 (sun glare). The significant increase in the number of vehicles on the road was noted.

7.2 To note planning application considered between meetings:

2012/1633	<b>7 The Green, Kimberley</b> Remove existing carport and replace with cartlodge. The Parish Council supports approval of this application.
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7.2 To note planning application considered between meetings:

2012/1480	<b>4 Station Road, Kimberley</b> Erection of detached cart lodge. Approved with conditions.
2012/1633	<b>7 The Green, Kimberley</b> Remove existing carport and replace with cart lodge. Approved with conditions

#### 8. **KIMBERLEY GREEN DRAINAGE**

The Clerk briefed that South Norfolk Council had requested a map of the location of the proposed water groups. It was agreed that Joy Smiley and Diana Hambro would produce the plan and forward this to the Clerk for South Norfolk Council.

**JS/DH**

#### 9. **KIMBERLEY SIGN**

The fete committee had been keen to move the sign from its current location as it was not seen very well and the trees were corroding the metal. It had been suggested that the sign could be dismantled, refurbished and re-erected behind the post box. The Clerk was asked to check for permission to relocate the sign to that position outlining the reasons for this. The Clerk was asked to go back to Harrisons to check that the quoted price was still current and to request a price to re-erect in the new location. It was confirmed that the Fete Committee had agreed to grant the money to the Parish Council to carry out the works. It was agreed to instruct the refurbishment with Harrisons and store the sign until after the next fete when funds would be available to re-erect.

**Clerk**

**Clerk**

**Clerk**

#### 10. **KIMBERLEY JUBILEE TREE**

It was noted that the tree needed to be towards the middle of the Green. Diana Hambro agreed to include this within the water group plan for permission with South Norfolk.

**DH**

#### 11. **SPEED ENFORCEMENT**

The Clerk noted that the speed van was expected to visit Kimberley in the New Year. It was noted that there had been 3 accidents including one fatality in recent months.

#### 12. **HGV'S THROUGH KIMBERLEY**

Diana Hambro agreed to find out which operator was speeding through Kimberley in the early hours of the morning. The Clerk reported that Norfolk County Council did not feel that the repair made to the B1108 needed any intervention.

**DH**

#### 13. **COMMUNITY SPEEDWATCH**

The Clerk reported that volunteers and locations were required to be sent to South Norfolk. The Clerk was asked to enquire as to what sort of speed equipment was being offered.

**Clerk**

**14. CARLETON FOREHOE FEN INSURANCE**

The Clerk briefed on the current position of the issue, noting that the Trust needed to put together documentary evidence of their claim to the land; that the Parish Council and Trust should agree terms for a lease; that the Trust needed to gain Charity Commission consent; and that the lease could then be signed. It was suggested that any costs incurred could be met by fundraising within the village. The Parish Council agreed that they would support entering into a lease agreement with the Fenland Trust so that the site was insured for public liability. It was agreed that the Clerk would work with the Trust to progress this.

**Clerk**

**15. 2013/14 BUDGET AND PRECEPT**

The Clerk presented a draft budget based on a 0% increase and explained the potential impact of changes to the council tax support system. It was agreed that a contingency of £15 was not adequate and that the contingency should be 10% of the budget. It was agreed to set the precept at £1,941.00 for 2013/14.

**16. 2013 MEETING DATES**

The Clerk presented the suggested 2013 meeting dates and councillor surgery schedule which was agreed without amendment.

**17. QUALITY STATUS**

The Clerk noted that with the changes in the code of conduct the Quality Status scheme criteria was being changed therefore the scheme had been put on hold. This would be pursued once the scheme had been relaunched.

**18. SLCC PRACTITIONERS CONFERENCE**

The Clerk noted that she wished to attend the SLCC Practitioners Conference in March and requested that the Parish Council apply for a £100 bursary towards the costs. It was agreed that the Parish Council would apply for the bursary and would pay the conference fee of £210 plus VAT. The Clerk would make a contribution of £110 towards the costs.

**19. CHANGES TO WORKING ARRANGEMENTS**

The Clerk requested assistance with some jobs of the parish council, including publication of agendas onto notice boards. Joy Smiley agreed to post agendas and notices and Kimberley and the Clerk agreed to ask Jane Fraser to post agendas and notices in Carleton Forehoe. It was agreed that simple agenda papers could be emailed to councillors, however those with more printing could be posted to councillors.

**20. DATE AND TIME OF NEXT MEETING**

Friday 25 January 2013 7pm at Kimberley Church.

The meeting closed at 8.30pm.

**Signed**

**Dated**