

Kimberley and Carleton Forehoe Parish Council

MINUTES OF A PARISH COUNCIL MEETING HELD AT ST PETER'S CHURCH, KIMBERLEY ON FRIDAY 15TH SEPTEMBER 2017 AT 7PM

The following members were present:- Joy Smiley (Chairing), Jane Fraser, Diana Hambro and Val Evans. The Clerk was also present.

Public Comments:

There were no public comments.

Action

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Colin House. It was noted that by the November meeting, six months absence would be applicable and Colin's absence was **approved**, proposed by Joy Smiley, seconded by Diana Hambro, all in favour.

2. DECLARATION OF INTERESTS AND DISPENSATIONS

There were no declarations of interest.

3. TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 19th May 2017 were **agreed** as a correct record and signed, proposed by Joy Smiley, seconded by Diana Hambro, all in favour.

4. CORRESPONDENCE

The Council received the correspondence which was **noted**. It was **agreed** to support the letter from Dereham Town Council letter which sought to protect possible future service provision by the Mid-Norfolk Railway by preventing development in the wrong place.

Clerk

5. FINANCE

5.1 The 2017/18 financial transactions to date were **noted**.

5.2 The cheque payments were **approved** as presented, proposed by Joy Smiley, seconded by Jane Fraser, all in favour:

a)	C Moore	Expenses	£19.18
b)	C Moore	Salary – July - September	£200.00
c)	HMRC	PAYE July - September	£50.00
d)	Norfolk County Council	Village Gateway	£1,250.00
TOTAL			£1,519.18

The Clerk was asked to chase up District Councillor Michael Edney regarding a contribution from his Ward Member Budget towards the village gateway scheme.

Clerk

6. PLANNING

6.1 Applications for consideration

None.

7. ONGOING MATTERS

a) Community Emergency Plan

It was noted that South Norfolk Council had received responses from the survey and was collating the final Plan.

- b) Village Gateway Scheme
Covered earlier in the agenda.
- c) Community Governance Review
The Clerk reported that the Review was not proposing to make changes to the governance arrangements for Kimberley and Carleton Forehoe.

8. NEW MATTERS

a) No Cold Calling Zones

It was suggested that more information could be requested regarding setting up a No Cold Calling Zone, and then opinion could be canvassed through the Group News.

Clerk

The Clerk was asked to put the Council's meeting and contact information into the Group News.

Clerk

The issue of parking around The Green was discussed, and it was felt that a letter should be sent to residents reminding them that it was an access road and should not be blocked – especially eg emergency vehicles. The Clerk was asked to request that South Norfolk Council send a letter, as the owners of The Green.

Clerk

The Clerk was asked to put 'CPRE Quiet Lanes' onto the next agenda.

Clerk

9. DATE AND TIME OF NEXT MEETING

Friday 24th November 2017 at Kimberley Church at 7pm.

The meeting closed at 7.30pm.

Signed

Dated