

May 2014

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Carleton Forehoe Church on Friday 30th May 2014 on the rise of the Annual Parish Meeting, for the purpose of transacting the following business:-

C E Moore

Catherine Moore
Parish Clerk
26th May 2014

Public Forum Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.

A G E N D A

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To receive and approve apologies for absence.**
4. **To receive declarations of interest and applications for dispensations.**
5. **To approve the minutes of the meeting held Friday 28th March 2014**
6. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
7. **Finance:-**
 - 7.1 To note 2014/15 financial transactions to date (see attached).
 - 7.2 To appoint Responsible Financial Officer for 2014/15
 - 7.3 To approve cheque payments:

a) HMRC PAYE	£50.00
b) J Plunkett – Internal Audit Fee	£28.00
c) Norfolk ALC - Subscription	£79.79
d) Kimberley PCC - Grass Cutting Grant	150.00
e) Carleton Forehoe PCC – Grass Cutting Grant	150.00
	<u>£457.79</u>
 - 7.4 To receive the 2013/14 Internal Audit Report
 - 7.5 To approve the 2013/14 Annual Audit Return
8. **Planning:-**
 - 8.1 To consider planning applications:

None

 - 8.2 To hear planning decisions.
9. **Ongoing Matters**
 - a. Water groups on Kimberley Green – update on installation (DH)
 - b. Refurbishment of Kimberley War Memorial - update
10. **New Matters**

None
11. **Next Meeting: Friday 25th July 2014, 7pm, Carleton Forehoe Church**