

May 2015

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Carleton Forehoe Church on Friday 15th March 2015 on the rise of the Annual Parish Meeting, for the purpose of transacting the following business:-

C.E. Moore

Catherine Moore
Parish Clerk
11th May 2015

Public Forum Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.

A G E N D A

1. **Election of Chairman and Declaration of Acceptance of Office**
2. **Election of Vice Chairman**
3. **To receive and approve apologies for absence.**
4. **To receive declarations of interest and applications for dispensations.**
5. **To approve the minutes of the meeting held Friday 27th February 2015**
6. **To hear incoming correspondence since last meeting and determine responses where appropriate.**

7. **Finance:-**

- 7.1 To note 2015/16 financial transactions to date (see attached).
7.2 To approve cheque payments:

a)	HMRC PAYE Quarter 1	£50.00
b)	Norfolk ALC Subscription	£80.86
c)	National ALC – Local Council Award Scheme Reg	£60.00
d)	J Plunkett – Internal Audit Fee	£30.00
e)	Kimberley PCC - Grass Cutting Grant	£150.00
f)	Carleton Forehoe PCC – Grass Cutting Grant	£150.00
g)	C Moore – Ink Cartridge	£22.70
		<u>£543.56</u>

- 7.3 To receive 2014/15 internal audit report
7.4 To approve the 2014/15 annual return.

8. **Planning:-**

- 8.1 To consider planning applications:

2015/0908	Gelham Lodge, Barnham Broom Road: Conversion of double garage into games room and store room.
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- 8.2 To hear planning decisions.

9. **Ongoing Matters**

- a. To agree contribution arrangements for vehicle activated signs - £5,511.40.

10. **New Matters**

- a. To review Standing Orders and Financial Regulations
b. To agree Training Policy
c. To agree Council Action Plan 2015/16
d. To resolve that the Council meets the criteria set out within the Local Council Award Scheme 'Foundation' Award.
e. To adopt the General Power of Competence

11. **Next Meeting: Friday 4th September 2015, Kimberley Church, 7pm**