

November 2013

You are summoned to a meeting of Kimberley and Carleton Forehoe Parish Council which will be held at Kimberley Church on Friday 29th November 2013 at 7pm for the purpose of transacting the following business:-

C E Moore

Catherine Moore
Parish Clerk
25th November 2013

Public Forum Prior to the start of the meeting, members of the public are welcome to raise any issues or comments.

A G E N D A

1. **To receive and approve apologies for absence.**
2. **To receive declarations of interest and applications for dispensations.**
3. **To approve the minutes of the meeting held Friday 27th September 2013**
4. **To hear incoming correspondence since last meeting and determine responses where appropriate.**
5. **Finance:-**
 - 5.1 To note 2013/14 financial transactions to date (see attached).
 - 5.2 To approve cheque payments:

a) HMRC - PAYE	£50.00
b) BT – Telephone Kiosk	£1.00
c) Clerk – Expenses (stamps)	£13.20
	<u>£64.20</u>
 - 5.3 To agree 2014/15 budget
 - 5.4 To set 2014/15 precept
6. **Ongoing Matters**
 - a. Water grups on Kimberley Green – update on installation (DH)
 - b. Traffic calming measures in Kimberley – response from NCC
 - c. Carleton Forehoe Fen – to sign lease documents and management agreement and agree payment of lease fee (£5.00)
 - d. Kimberley Phone Box – to sign contract to purchase
7. **New Matters**
 - a. To adopt 2013 Model Standing Orders
 - b. To agree application for Clerk’s training bursary and arrangements for payment for SLCC Practitioners Conference
 - c. To adopt the General Power of Competence
 - d. To agree 2014 meeting dates
8. **Next Meeting: Friday 31st January 2014 (TBC), 7pm, Kimberley Church**