

# *Kimberley and Carleton Forehoe Parish Council*

## **Risk Assessment**

This summary is to be displayed on the Public Notice Boards in Kimberley and Carleton Forehoe. The purpose of the assessment is to make all persons aware of the potential presence of various hazards and risks relating to the activities undertaken by the Parish Council. The following hazards have been identified. Where a hazard is identified, as described in the attached schedule, any control measures are shown.

<b>Hazard</b>	<b>Control</b>
Deterioration of street furniture under the jurisdiction of the Parish Council eg notice boards, village signs	Visual inspection by Clerk when visiting notice boards to publish agendas. Casual inspection by Councillors when passing. Defects reported to the next Parish Council meeting. Urgent repairs to be instigated by the Clerk, and the Council informed at the earliest opportunity.
Safety of public attending meetings	Public liability insurance held. Visual check of premises for hazards upon entry. Hazards removed prior to public entering premises.

Approved at a meeting of Kimberley and Carleton Forehoe Parish Council held on .....

Signed .....  
Chairman  
Kimberley and Carleton Forehoe Parish Council